



Instruction to your Bank or Building Society to pay by Direct Debits



Please fill in the whole form and send it to :

Cestria Community Housing Association Limited
Bowes Offices
Lambton Park
Chester le Street
Co Durham
DH3 4AN

Name(s) of Account Holder(s)

Empty text box for account holder name

Bank/Building Society account number

Grid for account number

Branch Sort Code

Grid for branch sort code

Name and full postal address of your Bank or Building Society

Form for bank address with fields for To: The Manager, Bank/Building Society, Address, and Postcode

Reference Number

Grid for reference number with letters S and D

Originator's Identification Number

Grid for originator's identification number with digits 6, 9, 2, 2, 7, 8

Form for customer information with fields for Name of Customer(s), Address, Postcode, and House Address for Direct Debit

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Please pay Cestria Community Housing Association Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cestria Community Housing Association Limited and, if so, details will be passed electronically to my Bank/Building Society.

Form for signature and date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.



This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
If the amounts to be paid or the payment dates change Cestria Community Housing Association Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
If an error is made by Cestria Community Housing Association Limited or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

